



Kalgoorlie Boulder Chamber of Commerce & Industry Inc

Unit 3, 58 Egan St

PO Box 10259

Kalgoorlie WA 6430

Minutes - 1 December 2021

Meeting Name:	Annual General Meeting	From	Sharon Henderson
	Kalgoorlie Boulder Chamber of Commerce & Industry Inc.		
	119 th Annual General Meeting	Tel	9021 2466
Venue/Date/Time	KBCCI Boardroom Date: 1 December 2021 Time: 6:00pm		
Present:	Apologies:		
Anita Nathan (AN)	Gloria Moyle (GM)		
Bill McKenzie (BM)	Karen Simpson (KS)		
Carmel McKenzie (CM)			
Chris Devlin (CD)			
Chris Hoycard (CH)			
Chris Varley (CV)			
Diane Rowan (DR)			
Erin Wood (EW)			
Frank Jacobsen (FJ)			
Garry Symonds (GS)			
Janine Varley (JV)			
Jessica Warren (JW)			
Jessica Wilson (JWI)			
Kurtis Grace (KG)			
Lee Jacobsen (LJ)			
Luke Wilson (LW)			
Pat Leighton (PL)			
Raz Ion (RI)			
Robert Sterry (RS)			
Ron Mosby (RM)			
Simon de Been (SB)			
Simone de Been (SDB)			
Susan Stirling (SS)			
Rechelle Hoare (RH)			
Tia Jefferies (TJ)			
Tori O'Connor (TO)			
Minutes Secretary:			
Sharon Henderson (SH)			

ITEM	MINUTES	ACTION
1.0	Opening	
1.1	President Bill McKenzie opened the meeting at 6:03pm.	Noted
2.0	Present	
2.1	President Bill McKenzie advised all in attendance to sign the "Attendance Sheet."	Noted
3.0	Apologies	
3.1	President Bill McKenzie advised the attendees that apologies were received from Gloria Moyle and Karen Simpson.	Noted
4.0	Previous Minutes	
4.1	The Minutes from the Annual General Meeting held on 28 October 2020 were confirmed as true and correct. Moved: Ron Mosby Seconded: Diane Rowan Resolved unanimously.	Noted
5.0	Reports	
5.1	<p>President Report - Bill McKenzie</p> <p>Bill McKenzie extended his thanks to the KBCCI Management Committee, KBCCI CEO, Simone de Been and the KBCCI staff.</p> <p>Bill McKenzie presented key points of the President's Report from the 2021 Annual Report as follows:-</p> <ul style="list-style-type: none"> • KBCCI membership increased to over 600. • The KBCCI will continue to lobby and advocate for its members. • Member involvement is vital to the KBCCI and encouraged members to be active in their membership. • It has been another hectic year and the community is feeling stretched both physically and mentally. KBCCI are strategising ways in which it can provide support in the new year. 	Noted
5.2	<p>CEO's Report - Simone de Been</p> <p>Simone de Been gave a power point presentation on key points of the CEO's report from the 2021 Annual Report as follows:-</p> <ul style="list-style-type: none"> • KBCCI welcomed 118 new members in the previous 12 months, resulting in a record membership total of 620 members. • KBCCI's relationship with local stakeholders continues to be strong and productive. • To aid in achieving KBCCI's strategic measurable to support the business community, the Management Committee welcomed guest speakers throughout the year to committee meetings, receiving presentations from WA Police, WA Country Health Service, DevelopmentWA, City of Kalgoorlie-Boulder and MLG Oz. • KBCCI commenced construction of a four-bedroom, two-bathroom home in November 2020. To date, the Residential Housing Showcase is a 99% member-built project. • Kal Dollar\$ Vouchers continue to go from strength to strength, with \$57,000 spent in over 70 stores across Kalgoorlie-Boulder. • KBCCI was honoured to have been awarded a three-year contract to be the dedicated resource for the GE Business Register in December 2020, with over 600 businesses registered to date. 	

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	<ul style="list-style-type: none"> The KBCCI events; Explore the Goldfields Community Expo, Women's Leadership Forum, Goldfields Business Awards, Lorna Mitchell Spring Festival, Variety Golf Day and Race Day were successful and well received. Business After Hours continues to have strong turnouts and provides an effective way to provide more opportunities for members to promote themselves and showcase their businesses. 	Noted
5.2.1	<p>Simone de Been provided a breakdown of financials as follows:-</p> <ul style="list-style-type: none"> KBCCI completed the financial year with an overall surplus of \$159,130 mainly due to the Cash Flow Boost and JobKeeper. Hire income has increased by approximately 177% due to an increase in boardroom hire. Directory income has decreased by approximately 36% due to starting sales of advertising later in the financial year. Function income (ticket sales) has decreased by approximately 10% due to the cancellation of the Women's Leadership Forum in 2020. Rent income has increased by approximately 50% due to lease on new residential property. Administration income has increased by approximately 353% due to the management of the G.E. Business Register. Subscriptions (membership) income has increased by approximately 8% due to the increase in members. Grant funding has decreased by approximately 28% due to the funding for the Women's Leadership Forum being reflected in the Liability Account. Booth and bay sales income has increased by approximately 61% due to the success of What's Down the Track Forum. Marketing and promotion expenses have decreased by approximately 14% due to the 2020 Women's Leadership Forum being cancelled. Computer expenses have increased by approximately 48% due to the purchase of a new computer of an additional staff member. Electricity has increased by approximately 6%, however is offset by a credit subsidy received due to COVID. Office expenses have increased by approximately 157% due to an addition staff member and additional property management fees and leasing fees. Repairs and maintenance have increased by approximately 381% due to renovations being carried out on 226 Hannan Street. Travel and accommodation expenses have increased by 128% due to staff attending two job fairs, which was covered by sponsorship. 	
	<p>Simone de Been concluded her presentation by thanking KBCCI sponsors, President Bill McKenzie, the KBCCI Management Committee and the KBCCI staff</p>	Noted
5.3	<p>Treasurer Report - Pat Leighton</p> <p>Pat Leighton presented key points on the Treasurer's Report from the 2021 Annual Report as follows:-</p> <ul style="list-style-type: none"> The audited Financial Report shows a surplus of \$159,130 which includes \$94,500 from JobKeeper and \$50,000 from the Cash Flow Boost and \$26,000 from the trade-in of vehicles. KBCCI acquired two residential properties during the year, with one being built and the other rented. KBCCI has completed the year to 30 June 2021 in a sound financial position 	
	<p>Pat Leighton moved that the financials be accepted. Janine Varley seconded the motion. Resolved unanimously.</p>	Noted

ITEM	MINUTES	ACTION
6.0	Election of Management Committee	
6.1	<p>Bill McKenzie advised the attendees that there were six positions available on the Management Committee being for a two-year term and two positions available on the Management Committee being for a one-year term.</p> <p>Nine nominations were received and accepted.</p> <p>Nominations received from existing Management Committee members were:</p> <ul style="list-style-type: none"> • Chris Devlin • Diane Rowan • Garry Symonds • Pat Leighton • Robert Sterry • Ron Mosby <p>Nominations received from members were:</p> <ul style="list-style-type: none"> • Anita Nathan • Jessica Warren • Lee Jacobsen <p>Management Committee nominees were invited to introduce themselves to the members.</p> <p>All nominees gave a short introduction to attendees.</p> <p>A secret ballot was conducted to elect eight Management Committee members.</p> <p>Members were instructed to vote in order of preference from 1-9 with their first preference being 1 and the least preferred being 9. Votes would be counted as 1 vote for a first preference through to 9 votes for a last preference. Accordingly, the most preferred candidate would be the one with the least number of votes and the least preferred candidate would be the one with the most number of votes.</p> <p>The six candidates with the least number of votes would be elected for a two year term, the next two candidates would be elected for a one year term and the candidate with the highest number of votes would not be elected.</p> <p>The first eight candidates with the lowest number of votes were elected as Management Committee members.</p> <p>The length of the term for each Management Committee member was determined by the number of votes received.</p> <p>The first six candidates with the lowest number of votes were elected for a two-year term. The next two candidates were elected for a one-year term.</p> <p>All ballots were collected.</p> <p>Ballots were counted by Sharon Henderson and Tori O'Connor with Kurtis Grace as scrutineer.</p> <p>Bill McKenzie announced the ballot outcome of elected Management Committee members as follows:-</p> <p>Two-year term:</p> <p>Chris Devlin Diane Rowan Garry Symonds Pat Leighton Lee Jacobsen Ron Mosby</p>	

One-year term:
Jessica Warren
Robert Sterry

Bill McKenzie congratulated all elected Management Committee members and thanked unsuccessful nominee, Anita Nathan for her interest.

Noted

ITEM	MINUTES	ACTION
7.0	Confirmation of Auditor	
7.1	President Bill McKenzie confirmed that the Auditor will continue to be Susan Stirling.	Noted
8.0	General Business	
8.1	Bill McKenzie thanked the 2021 Management Committee members for their contribution and support to the KBCCI over the previous 12 months and presented flowers and a gift to retiring Management Committee member, Jessica Wilson.	Noted
9.0	Closure of Meeting	
9.1	Meeting closed at 6.45pm.	Noted
10.0	Retire to Special Management Committee Meeting to Elect Office Bearers	
10.1	Special Management Committee Meeting took place to appoint Returning Officer and elect Office Bearers. Simone de Been was appointed as Returning Officer.	Noted
11.0	Returning Officer to Announce Office Bearers	
11.1	Simone de Been announced the Office Bearers as follows:- Bill McKenzie – President Garry Symonds – Deputy President Janine Varley – Vice President Pat Leighton – Treasurer Kyran O’Donnell – Immediate Past President Simone de Been declared that the duly nominated people as Office Bearers of the KBCCI Management Committee were elected unopposed each for a one-year term.	Noted
12.0	President Elect to address those present	
12.1	President, Bill McKenzie congratulated the incoming Management Committee and the Office Bearers and invited all attendees to enjoy food and beverages and to network with their fellow members.	Noted
